49 Union Street • Medford • NJ 08055 • 609/654-2608

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APPLICATION FOR APPOINTMENT TO CITIZEN ADVISORY BOARDS, COMMISSIONS & COMMITTEES

(Please read and complete both sides of this application)

Date: _____

Township of Medford
49 Union Street
Medford, New Jersey 08055
ATTN: Manager's Office
Email: dhornickel@medfordtownship.com

PERSONAL INFORMATION

Name _____

Home Address _____

City _____ State _____ Zip _____

Day Phone _____ Email _____

Do you reside within the Township limits? Yes ☐ No ☐ If yes, how long? _____

Are you over the age of 18? Yes ☐ No ☐ Are you a U.S. citizen? Yes ☐ No ☐

EDUCATION AND RELATED EXPERIENCE

Diploma/degree and school attended: _____

Memberships in fraternal, business, church or social organizations (include offices held): _____

_____

Civic Activities (include other boards/commissions/committees): _____

STATEMENT OF INTEREST -- **PLEASE CHECK THOSE YOU WISH TO BE CONSIDERED FOR:**

☐ Economic Development Advisory Committee ☐ Environmental Affairs Advisory Committee

☐ Green Team ☐ Municipal Alliance Group

☐ Zoning Board of Adjustment ☐ Planning Board

☐ Master Plan ☐ Senior Advisory

Please attach or write a brief statement explaining your interest in the board, commission, or committee for which you are applying. Include any experience, training, and/or qualifications you have relating to this board, commission or committee. _____

_____

_____

_____

_____

Please indicate any potential conflicts of interest you may have if chosen to a board, commission, or committee: _____

_____

GUIDELINES FOR APPLYING FOR CITIZEN ADVISORY BOARDS, COMMISSIONS AND COMMITTEES

- ✓ Current board, commission or committee members must submit a new application at the end of their term if they wish to reapply. The deadline for applications from incumbents is the same deadline for new applicants.

- ✓ Township of Medford employees may not serve on Township of Medford boards, commissions or committees except as specifically provided by the Township Code, state statute or as required to perform official duties.

In accordance with the Local Government Ethics Law (N.J.S.A. 40A: 9-22.1 et seq.) annual Financial Disclosure Statements must be filed by elected officials, certain government employees, and members of the housing authority, recreation commission, planning board, zoning board, board of health, board of education, and library board of trustees. Financial Disclosure statements indicate the source of income but not the amount.

Information submitted on this application is public information. I verify that the information provided herein is true and complete. I understand that false or misleading statements may be cause for elimination from consideration.

Applicant Signature _____ Date _____

BOARDS, COMMISSIONS AND COMMITTEES LISTING

Economic Development Advisory Commission

There shall be an Economic Development Advisory Commission, to consist of seven voting members and two ex-officio members, which ex-officio members shall be permitted to vote in the absence of any of the seven voting members, and all shall serve without compensation for their services. All appointments shall be made by a majority vote of the Township Council. Four of the voting members shall serve for a term of three years and three of the voting members shall serve for a term of two years. The purpose of this Advisory Commission is to assist the Medford Township Council in the development and maintenance of a positive business environment in the community. All members must have an interest in the economic development of Medford Township and shall preferably have a background in business. The two ex-officio members shall be the Township Manager and the Planning Administrator. The Economic Development Advisory Commission shall meet periodically and shall advise or consult with Council and Manager on the state of the business environment in the Township and recommend measures to improve same. All regular and special meetings of the Commission shall be open to the public.

Environmental Affairs Advisory Committee

There shall be an Environmental Affairs Advisory Committee to perform such functions, powers and duties as relates to shade trees and for the protection, development, or use of natural resources, located within the Township's territorial limits. The Committee shall consist of nine (9) members appointed by the Township Council for a term of three (3) years, one of which said members shall also be a member of the Township Planning Board, and all of which members shall be residents of the municipality. In order to stagger the appointments, the first appointments shall consist of three (3) one-year terms, three (3) two-year terms, and three (3) three-year terms, and thereafter all appointments shall be for three (3) years. The Committee shall advise and assist the Council and the Manager with respect to shade trees and for the protection, development, or use of natural resources, including open space, located within its territorial limits.

It shall be the responsibility of the Environmental Affairs Advisory Committee to study, investigate, counsel and develop and/or update annually and administer the Master Plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the Township Council and, upon its acceptance and approval, shall constitute the Official Comprehensive Tree Plan for Medford Township, State of New Jersey. The Environmental Affairs Advisory Committee when requested by the Township Council, shall consider, investigate, make finding, report and recommend upon any special matter or question coming within the scope of its work.

No species other than those recommended by the Advisory Board may be planted as street trees:

(1) The spacing of street trees will be in accordance with the Master Plan.
(2) Distance from curb and sidewalks will be in accordance with the Tree Master Plan.
(3) Distance from street corners and fireplugs will be in accordance with the Tree Master Plan.
(4) Utilities will be in accordance with the Tree Master Plan.

Medford Township shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the lines of all streets, alleys, avenues, land, squares and public grounds as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The Environmental Affairs Advisory Committee may remove or order to be removed any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines of other public improvements or is affected with any injurious fungus, insect or other pest. This section does not prohibit the planting of street trees by adjacent property owners, provided that the selection and location of said trees is in accordance with Subsection B.

It shall be unlawful as a normal practice for any person, firm or Township department to top any street tree, park tree or other tree on public property. "Topping" is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this provision at the discretion of the Environmental Affairs Advisory Committee.

Every owner of any tree overhanging any street or right-of-way within Medford Township shall prune the branches so that such branches shall not obstruct the light from any streetlamp or obstruct the view of any street intersection and so that there shall be a clear space of 12 feet above roadway and eight feet above walkway. Said owners shall remove all dead, diseased or dangerous trees or broken or decayed limbs which constitute a potential safety hazard to the public. Medford Township shall have the right to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a streetlight or interferes with visibility of any traffic control device or sign.

Medford Township shall have the right to cause the removal of any dead or diseased trees on private property within Medford Township when such trees constitute a hazard to life and property or harbor insects or disease, which may constitute a potential threat to other trees within Medford Township. The Environmental Affairs Advisory Committee will notify in writing the owners of such trees. Removal shall be done by said owners at their own expense within 60 days after the date of service of notice. In the event of failure of owners to comply with such provisions, Medford Township shall have the authority to remove such trees and charge the cost of removal on the owners' property tax notice.

All stumps of street and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

It shall be unlawful for any person to prevent delay or interfere with the Environmental Affairs Advisory Committee or any of its agents while engaging in and about the planting, cultivating, mulching, pruning, spraying or removing of any street trees, park trees or trees on private grounds as authorized in this chapter.

To conduct research into the use and possible use of the open land areas of the Township.

To keep an index of all open areas, publicly or privately owned, in order to obtain information on the proper use of such areas, and may, from time to time, recommend to the Planning Board and Township Council programs for inclusion in the Municipal Master Plan and the development and use of such areas.

Subject to the approval of Council, to recommend the acquisition of property, both real and personal, in the name of the Township, by gift, purchase, grant, bequest, devise or lease.

To make an annual report to the Township Council of its activities and recommendations.

To study and make recommendations concerning open space preservation, water resource and management, air pollution control, solid waste management, noise control, soil and landscape protection, environmental appearance, marine resources and protection of flora and fauna.

The Environmental Affairs Advisory Board shall attempt to coordinate its efforts with the efforts of the Planning Board and such other commissions and advisory boards as may be empowered to deal with and study similar issues.

The Township Council shall have the right to review the conduct, acts and decisions of the Environmental Affairs Advisory Committee. Any person may appeal from any ruling or order of the Environmental Affairs Advisory Committee to the Township Council, who may hear the matter and render a final decision.

Green Team

The Township Council of the Township of Medford, being located within the Pinelands Natural Reserve, strives to maintain and protect the environmentally sensitive surroundings in this region, by insuring protection of unique flora and fauna, assuring clean water and air, improving working and living environments, and saving tax dollars in order to maintain a community that is sustainable economically, environmentally and socially.

The Township Council of the Township of Medford wishes to continue a model of government which benefits our residents now and in the future with "green" community initiatives which are easy to replicate and affordable to implement.

In an attempt to focus attention on "Green" issues, the Township Council established a Green Team Advisory Committee (GTAC), operating under the purview of the Council's Environmental Affairs Advisory Committee (EAAC).

The Township Council wants to continue its focus on strengthening its environmental policies, municipal Ordinances and operating procedures to lessen the environmental impact of its operations and those within the Township of Medford.

The Township Council of the Township of Medford established a "Green Team Advisory Committee" consisting of up to eleven members who shall be residents or employees of Medford Township, appointed annually by the Township Council.

Municipal Alliance Group

This group will advise the Council on matters related to funds allocated to the Township through the Federal opioid settlement agreement and drug and alcohol addiction programs. We are looking for three Medford residents to volunteer for a one-year term starting January 2025

Planning Board

There shall be a Planning Board of the Township of Medford, which, as heretofore constituted pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., and the Medford Development Ordinance, 1979-1, with specific reference to Article IV thereof, is hereby continued with the functions, powers and duties prescribed by said statute and ordinance, except to the extent that the provisions of said ordinances are inconsistent herewith.

The Planning Board shall consist of nine members appointed by the Council, provided that the Class I member shall be the Mayor or the Township Manager, in the discretion of the Township Council, in accordance with N.J.S.A. 40:55D-23; the Class II member shall be appointed from among officials of the Township other than a member of the governing body, provided that if there is an Environmental Commission, a member of that Commission in accordance with N.J.S.A. 40:55D-23; the Class III member shall be appointed by the Council from among its members other than the Mayor; and the Class IV members from among the other residents of the Township.

Zoning Board of Adjustment

There shall be a Zoning Board of Adjustment, which, as heretofore constituted pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., and the Medford Development Ordinance, 1979-1, with specific reference to Article IV thereof, is continued with the functions, powers and duties prescribed by said statute and ordinance, except to the extent that the provisions of said ordinance are inconsistent herewith.

The Zoning Board of Adjustment shall consist of seven members and two alternate members, appointed by the Township Council for staggered terms as delineated under the State's Municipal Land Use Laws and Medford's Land Development Ordinances.