

MEDFORD TOWNSHIP
PLANNING, ZONING & CODE ENFORCEMENT
 49 Union Street, Medford New Jersey 08055
 609/654-2608

TREE REMOVAL APPLICATION

Any person planning to remove a street tree with a DBH of 2.5" or more or any non-street tree with a DBH of 6" or more on their property shall submit a tree removal application for review and approval in accordance with Chapter 123. No trees shall be removed until Municipal Officials have reviewed and approved the removal. Any clearing of land greater than 1,500 sq. ft., including not only trees, but also brush and/or natural vegetation, must also obtain approval under Chapter 123. This application must be submitted to the Zoning Office, together with a survey reflecting location(s) where tree removal is to take place, a proposed restoration/replanting plan, and the application fee of \$25 payable to Medford Township. The following information is required for obtaining a Tree Removal Permit as required by Chapter 123 of the Administrative Code.

1.	Property Owner (print)	
2.	Owner's signature	
3.	Address for work	
4.	Block/Lot	
5.	Email address	
6.	Phone number	
7.	Firm/contractor	
8.	Firm address	
9.	Name & License/ID # of LTCO or LTE for the Firm	

10.	Tree removal plan: The following information shall be shown on a map, legal survey or site plan which is drawn to scale and is of suitable size to depict the required information for tree removal per 123-5C:		
		Provided	Comment
a.	Street address/block/lot/acreage	Y N	
c.	Name, address and phone number of the owner or authorized agent	Y N	
c.	Name, address and state license ID # of the NJ licensed tree contractor	Y N	
d.	Trees to be removed (as shown in #11 below)	Y N	
e.	Total number and location of trees removed in the proceeding 12 months, if known	Y N	
f.	The principal and accessory buildings	Y N	
g.	The driveway	Y N	
h.	Deed restrictions, scenic buffers and/or HOA restricted areas	Y N	
i.	In larger wooded areas, 100' x 100' tree sample areas	Y N	

11. The quantity, diameter and type of trees to be removed: (submit attachment if additional space is required). Trees being removed that qualify for the exceptions listed in 123-4 shall be included in the chart below with the proper justification in writing, including but not limited to photos and/or statements from NJ Licensed Tree Expert per NJ Statue 45:15C-11, or arborist.

	QUANTITY LIVE TREES	QUANTITY EXEMPTION (A – K)	EXEMPTION WITH JUSTIFICATION PROVIDED
STREET TREE DBH of 2.5"			
NON-STREET TREE DBH of 6" – 12.99"			
DBH of 13" – 22.99"			
DBH 23" – 32.99"			
DBH of 33" or greater			

12. Tree replacement plan consistent with Chapter 123-7, if applicable.

13. Homeowner Association Courtesy Notice, if applicable.

FOR OFFICE USE ONLY

Taxes paid Y/N	Fee \$25 cash/check #	Initials	Date
Control #	Permit #	Approval/Denial	Date
Comments			



