



49 Union Street Medford NJ 08055 609/654-2608

[www.medfordtownship.com](http://www.medfordtownship.com)

MAIN FAX 609/953-4087

FINANCE FAX 609/714-1790

CONST./PLAN & ZONE FAX 609/953-7720

PUBLIC WORKS FAX 609/654-7646

## **MEDFORD TOWNSHIP COUNCIL MEETING**

Public Safety Building – Council/Court Room

91 Union Street

Medford, New Jersey 08055

### **REORGANIZATION & MEETING AGENDA**

January 7, 2025

6:30 PM

#### **I. CONVENING OF MEETING**

#### **II. PUBLIC MEETINGS STATEMENT**

*“Notice of this meeting has been provided in accordance with the Open Public Meetings Act”*  
by:

1. Posting a copy of the agenda on the bulletin board at the Municipal Building and on the Township website.
2. Filing a copy of the agenda in the office of the Township Clerk at the Municipal Building.
3. Forwarding a copy of the agenda to the Burlington County Times and The Central Record.
4. Forwarding written notice to each person who has requested copies of the regular meeting schedule.

All of the above posting, filing and mailing have taken place on the 3<sup>rd</sup> day of January 2025.

#### **III. FLAG SALUTE**

#### **IV. ROLL CALL**

#### **V. NOMINATION AND ELECTION OF MAYOR FOR 2025** (Term to expire 12/31/25)

#### **VI. NOMINATION AND ELECTION OF DEPUTY MAYOR FOR 2025** (Term to expire 12/31/25)

#### **VII. ADMINISTRATION OF OATH OF OFFICE (Mayor)**

#### **VIII. ADMINISTRATION OF OATH OF OFFICE (Deputy Mayor)**

## **IX. 2025 ROLL CALL**

## **X. PUBLIC COMMENTS** (Comments limited to five (5) minutes per speaker)

## **XI. RESOLUTIONS**

1. **Resolution 1-2025** – Approve 2025 Temporary Budget
2. **Resolution 2-2025** – Designating Official Newspapers
3. **Resolution 3-2025** – Authorizing Execution of Checks
4. **Resolution 4-2025** – Establishing Interest Rate – Delinquent Taxes
5. **Resolution 5-2025** – Authorizing Refunds for Duplicate Tax or Utility Payments of Overpayments
6. **Resolution 6-2025** – Adopting the Year 2025 Cash Management Plan of the Township of Medford
7. **Resolution 7-2025** – Authorization to Re-Establish Custodians of Petty Cash Funds
8. **Resolution 8-2025** – Appointing Contact Person for the Employment Practices Liability Helpline Burlington County Municipal Joint Insurance Fund
9. **Resolution 9-2025** – Appointing Municipal Joint Insurance Fund Commissioner, Alternate Fund Commissioner, Claims Coordinator, and Safety Coordinator
10. **Resolution 10-2025** – Authorizing the Tax Collector to Cancel 2024 and 2025 Tax and Sewer/Water Balances, Credits and or Debits in Amounts of Less than \$10.00
11. **Resolution 11-2025** – Authorizing Installments Not Yet Due for Special Assessments, Not Be Placed in Tax Sale
12. **Resolution 12-2025** – Authorizing \$25.00 Fee for Mailing of Tax Sale Notices & Electronic Tax Sale

*(These are items that are enacted by one motion with no separate discussion of each item. An item may be removed from the Consent Agenda and discussed separately at the request of any Council Member)*

## **XII. Communications, Scheduling Matters, Council Agenda, Presentations and Any Amendments to the Agenda**

1. Special Presentation
2. Communications
3. Scheduling Items
  - a) January 21, 2025 Township Meeting at the Public Safety Building, 6:30 PM

## **XIII. APPROVAL OF MINUTES**

1. December 17, 2024 Council Meeting Minutes

## **XIV. DISCUSSION ITEMS**

None

## **XV. PUBLIC COMMENTS** (Comments limited to five (5) minutes per speaker)

## **XVI. MANAGER'S REPORT**

1. Approval of Brian Michael Czyzyk, New Firefighter Volunteer Member, Station 252
2. Approval of Gabriel Stephen Boesch, New Firefighter Volunteer Member, Station 252
3. Approval of Erik Bayne Mc Dermott, New Junior Firefighter Volunteer Member, Station 251
4. Approval of Brendan Picollo, New Junior EMS Volunteer Member, Station 258

## **XVII. CLERK'S REPORT**

None

## **XIII. BILL LIST**

1. December 18, 2024
2. December 19, 2024
3. December 30, 2024
4. December 31, 2024

## **XIX. ORDINANCES FOR SECOND READING/PUBLIC HEARING(S)**

None

## **XX. ORDINANCES FOR FIRST READING/PUBLIC HEARING(S)**

1. **Ordinance 2025-1** – Amending the Medford Township Zoning Map. As Adopted in §303 of the Medford Township Code to Correct the Zoning District Designation of Certain Parcels in the Township

## **XXI. CONSENT AGENDA RESOLUTIONS**

1. **Resolution 13-2025** – Adoption of the Township of Medford Cafeteria Plan
2. **Resolution 14-2025** – Awarding a Contract to Rivell, LLC for Technology Consultant Services for CY2025 in an Amount up to \$58,638.89
3. **Resolution 15-2025** – Authorizing a Contract for Dislodging Creek Obstructions with Capela Construction, Inc. in the Amount up to \$28,250 for the Department of Public Works & Utilities
4. **Resolution 16-2025** – Authorizing Execution of the Amendment Extending the Stagecoach Parking Lot Lease, Block 1602 Lot 20 on the Tax Map of Medford Township
5. **Resolution 17-2025** – Resolution Authorizing Contracts to Good Farms, Inc. and Clear View Fields, LLC for Use of the Cow Pointe and Stokes Square Parcels, Respectively
6. **Resolution 18-2025** – Authorizing Cancellation and Refund of 2024 Property Taxes on Property Owned by a Qualifying Totally Disabled Exempt Veteran
7. **Resolution 19-2025** – Authorizing Refund of Erroneous 2025 Tax Overpayments
8. **Resolution 20-2025** – Appointments to the Planning Board
9. **Resolution 21-2025** – Appointments to the Zoning Board of Adjustment
10. **Resolution 22-2025** – Appointments to the Economic Development Commission
11. **Resolution 23-2025** – Appointments to the Environmental Affairs Advisory Committee
12. **Resolution 24-2025** – Appointments to the Green Team Advisory Committee

*(These are items that are enacted by one motion with no separate discussion of each item. An item may be removed from the Consent Agenda and discussed separately at the request of any Council Member)*

## **XXII. EXECUTIVE SESSION**

### **Resolution ES 01 07 2025**

*The Township reserves the right to assert such other exceptions to the Open Public Meetings Act (OPMA) as may apply to each Executive Session matter.*

## **XXIII. ADJOURNMENT**

### **FORMAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA**

*Please be advised that this public meeting of the Medford Township Council will be videotaped by the municipality (for recording purposes) as authorized by the Open Public Meetings Act and the New Jersey Supreme Court Opinion in Taurus v. Borough of Pine Hill, 189 N.J. 497 (2007). The recorded videotape of the meeting will be available for public viewing on the Medford Township website, as soon as practicable after the public meeting has concluded.*