

BURLINGTON COUNTY  
DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION

FOR COUNTY USE ONLY Application #: _____
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Submit this form along with **Application for Road Occupancy Permit** for any Municipal Event to be held within County right-of-way. Applicant must include Township Resolution authorizing the event(s) and signed **Release and Indemnification Agreement**. No exception.

**MUNICIPAL EVENT FORM**

Municipality: \_\_\_\_\_  
Name & Title: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Evening/Emergency Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

I/we request a Permit for a Municipal Event using the Right of Way of County Route No. \_\_\_\_\_  
Further identified as (road name) \_\_\_\_\_

Located in (municipality) \_\_\_\_\_ Lane:  NB  SB  EB  WB  
At a point (distance in feet) \_\_\_\_\_ Direction  North  South  East  West

From (intersecting road, street or landmark) \_\_\_\_\_  
Name of Event: \_\_\_\_\_ Date: \_\_\_\_\_ Hours: \_\_\_\_\_

Weather Dependent?  Yes  No; Rain Date: \_\_\_\_\_

Vehicle Use?  Yes  No; If yes, written authorization attached?  Yes  No

Alcohol to be sold/dispensed/consumed?  Yes  No; If yes, Permit Acquired?  Yes  No

Public Safety Operational Plan attached?  Yes  No

Please provide a brief description of the event and any impacts to County road(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A.59:1-1 et seq., I/we will be responsible for personal injuries and property damage caused by the actions of ourselves, our agents, servants and employees which arise out of or which are claimed to arise out of this Permit. Any such claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq. **THE COUNTY WILL NOT BE RESPONSIBLE FOR ANY ERRORS, OMISSIONS OR MISINFORMATION GIVEN IN THE APPLICATION AND/OR ON THE ACCOMPANYING PLANS.**

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print or Type Your Name)

\_\_\_\_\_  
(Title)