



# TEMPORARY SIGN APPLICATION

DEPARTMENT OF PLANNING & ZONING

49 UNION STREET / MEDFORD, NJ 08055

Phone: (609) 654-2608 x315

(PLEASE PRINT OR TYPE)

DATE: \_\_\_\_\_

Name of Applicant Group: \_\_\_\_\_

Name of Event/Activity: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone #: Day (\_\_\_\_) \_\_\_\_\_ Evening or cell (\_\_\_\_) \_\_\_\_\_

Dates Requested: \_\_\_\_\_ to \_\_\_\_\_

Location(s) Requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***(\*\*No approved signs are permitted in public right of ways or on Township-owned property\*\*)***

### TEMPORARY SIGN RULES:

1. Medford Township will only allow display of community event signs per Township Code, Section 526. P: Public & Quasi-Public Uses. ( <https://ecode360.com/30787711> )
2. **Applications must be submitted at least seven (7) business days prior to their placement within the Township. All signs must include a permit number assigned by the Zoning Officer.**
3. If approved, signs will only be displayed for two (2) weeks in advance of an event and must be removed with three (3) days of the conclusion of the event.
4. Medford Township assumes NO responsibility/liability for damage or loss to the sign(s) as a result of their display.
5. Wall-Mounted; Shall NOT obstruct windows, doors or building openings and shall be no larger than 2' x 2'.
6. Ground-Mounted; Shall be no larger than 4' x 4'. Signs exceeding 30 inches in height shall be set back 10'. Signs not exceeding 30 inches in height shall be set back 3' from any street/property line.

**For Office Use Only:**

APPROVED: \_\_\_\_\_

Date

By

PERMIT # 20 - \_\_\_\_\_