



DEPARTMENT OF PLANNING, ZONING & CODE ENFORCEMENT

49 Union Street • Medford • NJ 08055

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CHECKLIST OF THE SUBMISSION OF A WOOD STAND ZONING PERMIT*

(In accordance with Chapter 123 of the Administrative Code--Ordinance 2021-10)

*Wood stands are only permitted at retail commercial establishments and garden centers; and on property that is five (5) or more acres that is currently assessed pursuant to the N.J.S.A. Farmland Assessment Act..

Completed zoning permit application. The application shall be completely filled out and signed by both applicant and owner (if applicable). The names or names of the person or persons on the property upon whom process may be served must be identified.

One (1) copy of a plan or copy of a survey marked with the exact location shown of the (1) farm management unit and (2) the property upon which the wood stand is proposed, including both the street address and block and lot number as shown on the Township Tax Maps; including proofs acceptable to the Zoning Official that the operator of the wood stand owns or rents the farm management unit, or a description of the operator's interest in same

The plan or copy of the survey must also include a description of the buildings and structures, existing and proposed, to be utilized in the operation of the wood stand, including size, type and construction.

The plan or copy of the survey must also delineate the quantity and size of vehicle parking spaces, ingress and egress for safe entrance and exit of the property, turning radius areas (turn around area to prevent vehicles from backing out on to any public street), and the designated 500 square foot wood stand area.

Statement that all wood sold has been harvested from property in Medford Township or from any property in a municipality that abuts Medford Township.

Details of any Signs proposed*.

A copy of your NJ Sales Tax Certificate (per NJSA 54:32B-1) & proof of payment of NJ Sales Tax.

Zoning Permit Fee of \$50.00.

*Signage: Not more than two (2) on-site signs shall be permitted in connection with the use or operation of any farm &/or wood stand, which signs shall be temporary in nature, may be used to advertise products for sale at the farm &/or wood stand, and which shall not exceed four (4) square feet in area per sign.

ALL APPLICANTS MUST COMPLY WITH THE STATE OF NJ & THE NJ DIV. OF CONSUMER AFFAIRS REQUIREMENTS FOR FIREWOOD SALES

All permits issued shall be for a term of one (1) year expiring on December 31st of the year of issuance