



# MEDFORD TOWNSHIP FACILITY USE POLICY – SCHEDULE OF FEES

--All groups, organizations, and/or leagues will be required to pay a fee to use municipal facilities. Those utilizing certain athletic fields will be subject to additional fees payable to the Medford Youth Athletic Association (MYAA), as they have entered into an agreement with Medford Township for the maintenance of the Township-owned athletic fields that they utilize.

--Medford-based youth service groups (75%+ Medford residents) and senior citizens clubs may be exempted from all permit application fees unless noted.

--Youth groups and organizations whose membership is less than 75% Medford Township residents, will be required to pay a fee to use Medford’s municipal facilities.

--Commercial applicants (defined as an activity **NOT** sponsored by the Township or by a non-profit, in which either a fee is charged and/or a business or service is offered to the participants) will be assessed fees in accordance with the **hourly fee schedule** below **regardless of residency status**.

--Charitable organizations may be eligible for discounted fees to be determined on a case by case basis.

### DEPOSITS++:

A **\$200 refundable deposit** (check or money order payable to Medford Township) is required with all applications

++Users will be notified in writing by the Township if any portion of the deposit is not returned due to facility damage and/or excessive trash.

*No refunds will be issued due to cancellation(s) caused by an act of God unless Medford Township is given sufficient notice of intent to cancel or fields or facilities have been closed by decision of the Municipality.*

**\*\*LIGHTING FEES:** All evening users of lighted fields must indicate if they want lighting and must pay the following fee(s) through a separate check made payable to “MYAA.” PSE&G “demand” charges may also be added if applicable.

Bob Meyer Park Baseball Field	\$50/hour	Bob Bende Park Soccer Fields	\$50/hour
Hartford Crossing Park Fields	\$55/hour	Worrell Softball Field	\$45/hour

### DAILY &/or SEASONAL PERMIT FEES: (per field)

(For a seasonal permit, all players in the league will be counted to determine 75% residency for the discounted rate. For a one-time event, only host team players will be counted. A team/league roster, submitted with the application, must include the name and home address of each participant to be considered for the resident discount.)

*Non-municipal applicants* 1 day – 3 weeks: \$50      3-7 weeks: \$100      8 or more weeks: \$200

*Municipal applicants*                      1 day – 3 weeks: \$25      3-7 weeks: \$50                      8 or more weeks: \$100  
(75%+ Medford residents)

*Commercial applicants* will be assessed fees in accordance with the **hourly fee schedule**.

### TOURNAMENT FEES: (no exemptions)

1 day tournaments:	3 fields \$100	4+ fields \$200
2 day tournaments:	3 fields \$200	4+ fields \$300
3 day/holiday weekend tournaments:	3 fields \$300	4+ fields \$400

### HOURLY FEES will be charged as follows (lighting additional fee\*\*):

**THE MEDFORD TOWNSHIP PARK SYSTEM PRACTICES A “CARRY IN/CARRY OUT” POLICY FOR MANAGING TRASH AND RECYCLING. YOU ARE ENCOURAGED TO ASSIST WITH THE CARE AND MAINTENANCE OF OUR FACILITIES BY PLACING ALL TRASH IN BAGS AND DISPOSING IN THE GREEN TRASH CONTAINERS IN THE PARKING AREA.**

**ALL RECYCABLES SHOULD BE TAKEN HOME WITH YOU FOR PROPER DISPOSAL. FAILURE TO COMPLY  
MAY RESULT IN THE REVOCATION OF YOUR SECURITY DEPOSIT.  
THANK YOU FOR YOUR COOPERATION IN KEEPING MEDFORD'S PARKS CLEAN FOR EVERYONE'S  
ENJOYMENT.**

**Bob Bende Park (see lighting \*)**

Meeting Room (Commercial Use)	\$50
Meeting Room (all others)	\$25
Soccer Fields (3 total – 1 lighted)	\$50 each
Turf Field	\$75
Restrooms Only	\$50 (flat fee)

**Medford Park/Tomlinson Park**

Pavilion/Picnic Areas (Discounted resident rate)	\$50 (4 hours)
Pavilion/Picnic Areas (Non Resident)	\$100 (4 hours)
Pavilions/Picnic Areas (Commercial/100+ persons)	\$150/ (4 hours)
Restrooms Only	\$25 (flat fee—*included with pavilion rental)
Basketball Court	\$25
Bunning Baseball Field	\$25
Electrical Access	\$25 (flat fee)
Water Access	\$25 (flat fee)

**Headwater Village**

Tennis Courts (2 sets of 2 courts each)	\$25 each set
Softball/Multi-Purpose Field	\$25

**Bob Meyer Memorial Park (see lighting \*) (Fort Medford Playground - NO reservations accepted)**

Teen Baseball Field (lighted)	\$50
Multi-purpose Field	\$50
Volleyball Court	\$25
Basketball Courts	\$25
Pavilions/Picnic Areas (Discounted Resident Rate)	\$100 (4 hours)
Pavilions/Picnic Areas (Non Resident)	\$200 (4 hours)
Pavilions/Picnic Areas (Commercial/100+ persons)	\$250/ (4 hours)
Restrooms Only	\$50 (flat fee—*included with pavilion rental)

**Cranberry Park and Township Gazebo**

\$25 application fee

**Cranberry Hall**

\$50 application fee\*

(\*Cranberry Hall is designated for the use of senior citizens organizations and local community groups. Preference will be granted to senior citizens activities.)

Private Parties	\$100
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**Hartford Crossing Park (see lighting \*)**

Adult Softball Fields (2 total)	\$50 each
Youth Softball Fields (6 total-2 lighted)	\$50 each
Teen Baseball Field (lighted)	\$50
Youth Baseball Fields (5 total-2 lighted)	\$50 each
Football Field (lighted)	\$50
Practice Football Field (lighted)	\$50
Multi-purpose Field	\$50
Roller Hockey Rink	\$50
Pavilion	\$50

**Freedom Park**

Skate Park	Individual entry-free
Skate Park Commercial Use	\$100
Multi-purpose Fields	\$25
Sand Volleyball Courts	\$25
Basketball Courts	\$25
Pavilions/Picnic Areas (Discounted Resident Rate)	\$100 (4 hours)
Pavilions/Picnic Areas (Non Resident)	\$200 (4 hours)

Pavilions/Picnic Areas (Commercial/100+persons)	\$250/ (4 hours)
Restrooms Only	\$50 (flat fee—*included with pavilion rental)
Electrical Access	\$25 (flat fee)
Water Access	\$25 (flat fee)

**Worrell Adult Softball Field (lighted\*)** \$50

**Eton Lane and Jackson Road Multi-Purpose Fields** \$25 each

**Public Safety Building (reserve through Police Dept 609-654-7511)**

Court Room or Conference Rooms \$25 application fee

Medford-based Colony Clubs and Homeowners Associations- No Fee